

NOTIFICATION FOR WALK-IN INTERVIEW

A Board incorporated by Government of Kerala, requires Company Secretary-cum-Manager (Finance) **on contract basis for 11 months**. The date of Walk-in interview is on **25th May, 2018**. The details are as follows:

Details of Post:

The details of number of post, qualifications required, age, salary, period of appointment are indicated below:

Sl. No.	Post	No. of Post	Qualifications Required*	Age	Monthly Salary	Contract Period
1	Company Secretary cum Manager (Finance)	1	1. ACS 2. CA Inter/ ICWA 3. Minimum 3 to 5 years post qualification experience in the relevant field. Candidates must be well conversant with Companies Act and its latest amendments.	Below 45 years	Consolidated amount of 50,000/-	11 months

**Note: Proficiency in computer, Malayalam and English is must for the above post.*

General Instructions to Candidates:

Walk-in Interview Details	Venue: Centre for Management Development (CMD), Near Government Guest House, Thycaud P.O, Thiruvananthapuram – 695014 Date: 25 th May 2018 Time: 09:00 A.M. (Reporting Time) Note: Interested candidates may appear for the Walk-in Interview with all certificates (proving qualification, age and experience) in original and copies. Candidates should also produce a photo affixed Identity Proof in original issued by Government of Kerala/Government of India.
The Board reserves the right to reject the candidature/cancel this appointment at any stage without assigning any reason. In case the number of candidates are more, a written test will be conducted for the selection process.	