Sealed Quotations are invited from competent firms having experience for providing a Car (preferably Etios/Desire) along with a driver for the official use at KIIFB-Technical Resource Centre managed by Centre for Management Development on contract for a period of one year based on the following terms and conditions.

- The car should be provided in excellent condition on a full time basis.
- Preference shall be given to new vehicles.
- The vehicles will be kept at the disposal of KIIFB-TRC.
- The agency shall provide a driver, residing within 2-3 KM radius of KIIFB office will be given preference.
- The expected usage per month will be 2000 KMS.
- Insurance, Taxes and any other statutory requirements, fuel, lubricants and maintenance of the vehicle in good condition shall be the responsibility of the Agency.
- In case of any accident, all repairs and associated costs shall be done by the Agency without any liability to CMD of its employees, without any delay.
- In case the vehicle cannot be utilized due to maintenance/repairs, a suitable replacement vehicle shall be provided without any loss of time.
- For sudden non-availability of the car, the agency is liable to compensate an amount equal to the expenditure incurred by CMD for alternative arrangement or transport.
- This deduction is also applicable in cases where the vehicle is not available at the required time.

Sealed quotations should be submitted to the following address on or before 15th November, 2019, 12.00 PM. The quotations will be open at 2.00 PM on the same day.

The Director  
Centre for Management Development  
Thycaud P.O  
Thiruvananthapuram – 695014

Dr. G. Saresh  
Director