



## KERALA INFRASTRUCTURE INVESTMENT FUND BOARD (KIIFB)

(A Statutory Body under Finance Department,  
Government of Kerala)



## CENTRE FOR MANAGEMENT DEVELOPMENT (CMD)

(An autonomous institution sponsored by Government of  
Kerala)

### RECRUITMENT NOTIFICATION

No. KIIFB/CMD/ESG/12/2020

December 30, 2020

The **Centre for Management Development (CMD)** invites applications on behalf of **Kerala Infrastructure Investment Fund Board (KIIFB)** from eligible and qualified candidates for filling up the posts of **SUSTAINABILITY LEADS, SUSTAINABILITY ARCHITECTS/ENGINEERS/EXPERTS** in the **ESG DIVISION** of KIIFB.

#### Schedule of Events

- **Start date for submitting online application: 30.12.2020 (10:00 am)**
- **Last Date for submitting online application: 13.01.2021 (5:00 pm)**

Code	Post	Academic Qualification	Work Experience/Professional Qualifications	Job Description	Pay/ Remuneration	Upper age limit
001.	Sustainability Lead-Buildings & Infrastructure (Vacancy : 01)	Bachelor's Degree in Architecture/Mechanical/Civil/ Electrical Engineering  Additional Weightage for candidates having Master's degree and or Green building certification MEP design.  Additional Weightage for candidates having Master degree in Transportation /Water Resources Engineering.	<ul style="list-style-type: none"><li>• A minimum of 8 years of relevant experience in building/infrastructure sector in designed execution capacity</li><li>• Additional Weightage for candidates possessing Sustainability Certification (LEED BD+C/GRIHA/IGBC/Envision etc.)</li><li>• Additional weightage for candidates who have hands on experience in guiding projects to attain</li></ul>	<ul style="list-style-type: none"><li>• Collaborate, support, and manage sustainable strategies and energy optimization services in KIIFB funded Building and Infrastructure.</li><li>• Provide an ESG Review of project proposals submitted for KIIFB approval and giving feedback and guidance to ensure that it meets KIIFB's ESG policies and procedures.</li><li>• Provide innovative sustainability and energy efficiency solutions and strong engineering/analysis</li></ul>	Consolidated pay of Rs. 80000/- per month, with provision for increase of 10% annually.	45 years

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			<p>sustainability certification.</p> <ul style="list-style-type: none"> <li>• Additional weightage for candidates Proficient in REVIT, Auto CAS and MS office and Energy Modelling software like IES VE</li> </ul>	<p>capabilities.</p> <ul style="list-style-type: none"> <li>• Provide strategic internal education to embrace sustainability in all practice areas.</li> <li>• Assist different arms of KIIFB and external agencies in obtaining Green Building Certification.</li> </ul>		
002	Sustainability Lead Environment/Social (Vacancy : 01)	A bachelor's or master's degree in Environmental Science/Engineering/Social Science Additional weightage for candidates having MSW qualifications	<ul style="list-style-type: none"> <li>• A minimum of 8 years of relevant experience in environmental/Social sector and understanding of sustainable development practices.</li> <li>• Additional weightage for candidates having in-depth knowledge and experience in EIA, SIA Studies and execution, Rehabilitation and Resettlement policies., Stakeholder Engagement Plan and Mitigation Hierarchy.</li> <li>• Additional weightage for candidates having proven experience in applying the standards and evaluation benchmarks of the World Bank Safeguards, IFC Performance Standards, EHS Guidelines), the EU and the Equator Principles</li> <li>• Additional weightage for candidates having board ESIA/ESDD experience,</li> </ul>	<ul style="list-style-type: none"> <li>• Understand aspects of environmental and social sustainability of Infrastructure projects with focus on environment protection and social welfare.</li> <li>• Undertake an environmental and social appraisal of projects and review the EIA/SIA reports for adequacy and suggesting mitigation and adaptation methods.</li> <li>• Strive to incorporate environmentally sustainable technologies in construction and operational stages of projects.</li> <li>• Review the effectiveness of existing social policies and programmes including aspects of occupational Health and Safety</li> <li>• Formulate appropriate mitigation measures and responses to social issues</li> </ul>	Consolidated pay of Rs. 80000/- per month, with provision for increase of 10% annually.	45 years

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			<p>ideally profound experience in managing risks and impacts in one or more of the following speciality fields: biodiversity, resettlement, indigenous people and cultural heritage.</p> <ul style="list-style-type: none"> <li>• Additional weightage for candidates having experience in Government and allied sector or MNCs</li> </ul>	<p>arising during the planning, construction and operational stages and its monitoring through an effective grievance redressal mechanism.</p> <ul style="list-style-type: none"> <li>• Ensure proper planning and documentation of field level activities and reports if any.</li> </ul>		
003	Architect Sustainable Practices (Vacancy : 01)	<p>Bachelor's or master's degree in Architecture</p> <p>Additional wightage for andidates having Master's degree and/or Green building certification/BIM</p>	<ul style="list-style-type: none"> <li>• 3-7 years of relevant experience in building sector in design and execution capacity.</li> <li>• Additional Weightage for candidates possessing LEED BD+C/GRIHA/IGBC Certification</li> <li>• Additional weightage for candidates who have hands on experience in guiding projects to attain sustainability certification.</li> <li>• Additional weightage for candidates Proficient in REVIT, Auto CAD and MS Office and Energy Modelling software like IES VE.</li> </ul>	<ul style="list-style-type: none"> <li>• Assist Sustainability Lead-Building in ESG Appraisal of the projects.</li> <li>• Collaborate, support, and manage sustainable stgrategies and energy optimization services in KIIFB funded Buildings.</li> <li>• Understanding projects documentation of energy/sustainable design related systems and aspects related to building design and architecture</li> <li>• Preparation of inputs for sustainability reports.</li> <li>• Conduct product and technology research related to sustainability.</li> <li>• Assist different arms of KIIFB and external agencies in obtaining Green Building Certification.</li> </ul>	Consolidated pay of Rs. 40000/- per month, with provision for increase of 10% annually.	35 years

Code	Post	Academic Qualification	Work Experience/Professional Qualifications	Job Description	Pay/ Remuneration	Upper age limit
004	Sustainability Engineer Building and Infrastructure Services (Vacancy : 01)	Bachelors' or master's degree in Mechanical/Electrical/Civil Engineering  Additional weightage for candidates having Master's degree and/or Green building certification/MEP design	<ul style="list-style-type: none"> <li>• 3-7 years of relevant experience in MEP/Infrastructure Design and Execution</li> <li>• Additional Weightage for candidates possessing LEED BD+C/GRIHA/IGBC/Envision Certification</li> <li>• Additional weightage for candidates who have hands on experience in guiding projects to attain sustainability certification.</li> <li>• Additional weightage for candidates Proficient in REVIT, Auto CAD and MS Office and Energy Modelling software like IES VE.</li> </ul>	<ul style="list-style-type: none"> <li>• Assist Sustainability Lead-Building in ESG Appraisal of the projects.</li> <li>• Collaborate, support, and manage sustainable strategies and energy optimization services in KIIFB funded Buildings.</li> <li>• Understand projects documentation of energy/sustainable design related systems and aspects related to building/infrastructure design and execution</li> <li>• Preparation of inputs for sustainability reports.</li> <li>• Conduct product and technology research related to sustainability.</li> <li>• Assist different arms of KIIFB and external agencies in obtaining Green Building Certification.</li> <li>•</li> </ul>	Consolidated pay of Rs. 40000/- per month, with provision for increase of 10% annually.	35 years
005	Sustainability Expert-Environment I (Vacancy : 01)	Bachelors' or master's degree in environmental Science/Engineering or relevant field	<ul style="list-style-type: none"> <li>• 3-7 years of relevant experience in environmental sector/EIA and understating of sustainable development practices</li> <li>• Additional weightage for candidates having in-depth knowledge of regulatory requirements,</li> </ul>	<ul style="list-style-type: none"> <li>• Assist Sustainability Lead-Environmental/ Social to understand aspects of environmental sustainability of Infrastructure projects with a focus on environment protection, pollution prevention, climate change adaptation and mitigation.</li> </ul>	Consolidated pay of Rs. 40000/- per month, with provision for increase of 10% annually.	35 years

Code	Post	Academic Qualification	Work Experience/Professional Qualifications	Job Description	Pay/ Remuneration	Upper age limit
			<p>interpretations, and health and safety programs.</p> <ul style="list-style-type: none"> <li>• Additional weightage for candidates having proven experience in applying the standards and evaluation benchmarks of the World Bank Safeguards, IFC Performance Standards, EHS Guidelines), the EU and the Equator Principles.</li> <li>• Additional weightage for candidates having board ESIA/ESDD experience, ideally profound experience in managing risks and impacts in one or more of the following speciality fields: biodiversity, resettlement, indigenous people and cultural heritage.</li> </ul> <p>Additional weightage for candidates having experience in Government and allied sector or MNCs</p>	<ul style="list-style-type: none"> <li>• Undertake and environmental appraisal of projects and review the EIA reports for adequacy and suggesting mitigation and adaptation methods.</li> <li>• Strive to incorporate environmentally sustainable technologies in construction and operational stages of projects.</li> <li>• Ensure proper planning and documentation of field level activities and reports if any.</li> </ul>		
006	Sustainability Expert-Environment II (Vacancy : 01)	<p>Bachelors' or Master's degree in Social Science</p> <p>Additional weightage for candidates having NSW qualifications.</p>	<ul style="list-style-type: none"> <li>• 3-7 years of relevant experience in Social sector/SIA and sustainable development practices</li> <li>• Additional weightage for candidates having knowledge of aspects of Social Impact Assessment, Rehabilitation and Resettlement policies, stakeholder Engagement Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Assist Sustainability Lead-Environmental/ Social to understand aspects of environmental sustainability of Infrastructure projects with a focus on social risk, return, impact and community engagement.</li> <li>• Undertake social appraisal of projects in terms of return on</li> </ul>	Consolidated pay of Rs. 40000/- per month, with provision for increase of 10% annually.	35 years

Code	Post	Academic Qualification	Work Experience/Professional Qualifications	Job Description	Pay/ Remuneration	Upper age limit
			<p>and Mitigation Hierarchy.</p> <ul style="list-style-type: none"> <li>• Additional weightage for candidates having proven experience in applying the standards and evaluation benchmarks of the World Bank Safeguards, IFC Performance Standards, EHS Guidelines), the EU and the Equator Principles.</li> <li>• Additional weightage for candidates having experience in Government and allied sector or MNCs</li> </ul>	<p>social investment and social impact assessment and formulating mitigation strategies.</p> <ul style="list-style-type: none"> <li>• Review the effectiveness of existing social policies and programmes including aspects of occupational Health and Safety</li> <li>• Formulate appropriate mitigation measures and responses to social issues arising during the planning, construction and operational stages and its monitoring through an effective grievance redressal mechanism.</li> <li>• Ensure proper planning and documentation of field level activities and reports if any.</li> </ul>		

**NOTE:**

**Cut-off dates for eligibility:**

The cut-off date for the purpose of eligibility on age criteria shall be the 1st day of the month in which online registration commences i.e. **01.12.2020**

The cut-off date for Post Qualification experience will be the 1<sup>st</sup> day of the month in which online registration commences i.e. **01.12.2020**

### **Instructions for Scanning of Photograph & Signature: -**

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200KB in \*.JPG format only]
- Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50KB in \*.JPG format only]
- The candidate has to scan his full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not by any other person

### **General Instructions**

- 1) The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying and enter the particulars completely Online
- 2) CMD is not responsible for any discrepancy in submitting the application through Online.
- 3) Applicants must compulsorily fill-up all relevant fields of applications and submit application through Online.
- 4) Incomplete/incorrect application form will be summarily rejected. CMD under any circumstances will not entertain the information, if any, furnished by the applicant subsequently. Applicants should be careful in filling-up the application form at the time of Submission.
- 5) **If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.**
- 6) The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the Online application form do not tally with the Original documents produced by the applicants his/her application will be rejected.
- 7) KIIFB reserves the right to fill or not fill the post advertised.
- 8) **Only Post- Qualification experience of applicants will be considered**
- 9) Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for Written test/Group discussion/Interview through the registered e-mail ID. In case an applicant does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number.
- 10) **The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate.**

**Sd/-  
Authorised Signatory**